

Enabling Adobe Document Cloud eSign Services Electronic Signatures

Enabling Electronic Signatures with Adobe Document Cloud eSign Services involves three steps: setting up an account, receiving and Adobe Document Cloud eSign Services API key for your account, and adding users to your account.

1. Contact Adobe Document Cloud eSign Services and set up an account for your organization. Request an Adobe Document Cloud eSign Services account to be used with the Ariba integration.

i Note

You must inform Adobe Document Cloud eSign Services that you are using Ariba integration for electronic signatures. Based on your request, Adobe Document Cloud eSign Services will configure your account with settings that are compatible with Ariba.

2. Obtain the Adobe Document Cloud eSign Services API key for your account. You specify the key value in the Ariba configuration.
The Adobe Document Cloud eSign Services API requires every customer to have a unique API key allowing them to integrate their solution to Adobe Document Cloud eSign Services. This enables the Ariba user to initiate transactions within Adobe Document Cloud eSign Services to get documents signed entirely from within the Ariba application. For information on how to obtain the API key refer to the Documentation and Guides section on the following page:<https://acrobat.adobe.com/us/en/documents/integrations.html> 
3. Add user accounts to your Adobe Document Cloud eSign Services account for Ariba signature task owners. When an Ariba task owner submits a task to Adobe Document Cloud eSign Services, Ariba sends the task owner's email address to Adobe Document Cloud eSign Services. This email address must match an email address associated with your company's Adobe Document Cloud eSign Services account. Add user accounts to your company's Adobe Document Cloud eSign Services account for signature task owners (users who will submit signature tasks). Note that each Adobe Document Cloud eSign Services

account must be registered to the same email account configured for the task owner on the Ariba server. For information about adding user accounts, refer to the online help in your Adobe Document Cloud eSign Services account.

i Note

You can skip this step if the only task owner who will be submitting signature tasks to Adobe Document Cloud eSign Services is the user configured as your Adobe Document Cloud eSign Services Account Administrator (the first user created in your Adobe Document Cloud eSign Services account).

Enabling Electronic Signatures with Adobe Document Cloud eSign Services

After you create your Adobe Document Cloud eSign Services account and add users, you must enable electronic signatures on the Ariba server.

Procedure

1. Go to ► **Manage** ► **Administration** ► **Project Manager** ► **Signature Providers** ►.
2. Navigate to the Adobe Document Cloud eSign Services area of the page and select **Yes** for the **Enabled** radio button.
3. Enter the **API Key** obtained from Adobe Document Cloud eSign Services in the text box.
4. Click **Test Connection**.
5. After connecting successfully, you will be able to punch out to the Adobe Document Cloud eSign Services website when you submit the signature task.
6. Click **Save**.