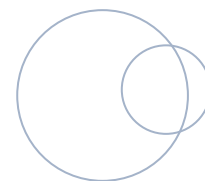# Adobe Sign

What is Adobe Sign?

Adobe Sign is a Document Cloud solution that helps your organisation deliver end-to-end digital document experiences with trusted, legal electronic signatures. Using Adobe Sign allows you to easily initiate, sign, track and manage digital documents direct from within Tikit P4W's Case Manager. Adobe Sign complies with many regional regulations and industry standards and is accessible anywhere on any device.

The integration with Adobe Sign from P4W's Case Manager allows you to upload PDF documents direct to Adobe Sign to send out for electronic signature.

tikit

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How much does it cost?

As of 1 April 2019, Adobe Sign can be used through the integration with Tikit P4W for £1.75 per document.

How do I sign up?

Please contact Deborah at deborah.kirkjones@tikit.com to arrange this.

What's the process once signed up?

Once Tikit's Sales Order is returned to Deborah then we will create an Adobe Sign account for the main administrator. You'll receive an email from Adobe Sign welcoming you and explaining how to setup your account.

What happens if I already have an adobe Account, either by trialling Adobe Sign or by using other products?

If you already have an Adobe Account then your account will be migrated across by Adobe to sit under Tikit, for the Adobe Sign integration. If this happens, you may not receive the email to create your account and you'll need to use your existing Adobe logon details.

The administrator account has been setup for Adobe Sign, do I need to setup other users?
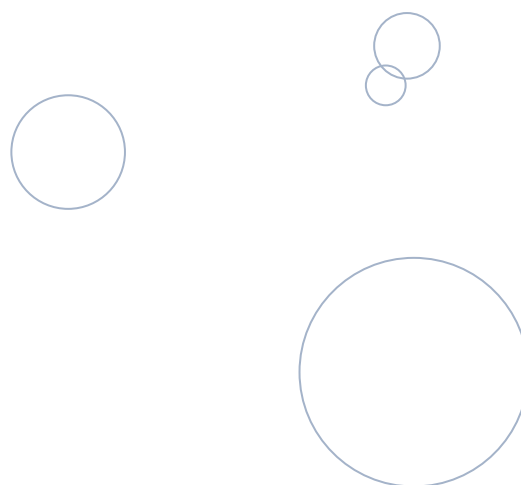
To create users who will be using the Adobe Sign, you integration. You will need to add in their email address, first name and surname to create an account for them.

I am experiencing an error message in Adobe Sign saying I can't create particular users, what should I do?

If you're being told that you cannot create certain users by entering in their email address, this is most likely because those email address already have an Adobe Account. If this the case, please collate all email addresses that aren't able to be created through Adobe Sign and complete the Adobe Account Migration Form and send to alex.williams@tikit.com. These accounts will need to be migrated across to sit under Tikit's channel within Adobe.

Is there anything else I need to do in order for me to start using the Adobe Sign integration?

Yes, to have the signed documents automatically file back into Case Manager, you will need to install Partner Automation Server (PAS). Please read the Adobe Sign Integration guide available on the Client Portal

To find out more, talk to a member of the Tikit P4W team today:
T 01489 609 010   E enquiries@tikit.com   W www.tikit.com